



**AIA Orlando**

### **Consultant of the Year**

**Objectives:** This award is given to recognize an individual or company in the state of Florida who, in acting as a Consultant to an AIA member, demonstrates consistent dedication to superior standards of design, across a range of projects, and under varying conditions based on exceptional performance in the critical Customer Service areas of Client Focus, Teamwork, Communication, Project Management, Critical Thinking, and Specialist Knowledge.

**Eligibility:** Any person, who acted as a Consultant to an AIA member, fulfilling the purpose of this award as described.

**Nomination:** Nominations may be made by any AIA Orlando architect Member.

**Selection:** The Board of Directors may select a recipient by a majority vote.

**Form of Award:** An appropriate Certificate to be retained by the recipient.

**SUBMISSION FORMAT:** Please send submission in a PDF format to [karen@aiaorlando.com](mailto:karen@aiaorlando.com) on Monday, February 1<sup>st</sup>. Indicate in the subject line of email: **CONSULTANT OF THE YEAR NOMINATION-** and name of nominee.

1. Nominee's name, address and phone number:
2. Summary Statement: Maximum 25 word summary statement (which may be used as the statement of achievement on award certificate if selected).
3. Name of project and complete description of the nominee's role in the project, including dates, Owner, Architect, and other design professionals participating in the project.
4. Describe nominee's specific initiatives, programs, or accomplishments that exemplify their interest in effecting outstanding craftsmanship in the performance of their work on this project.
5. Attach any photographs, articles, and editorials to support the nomination.
- 6. Please attach a jpeg of firm's logo separate from the PDF submission.**