

2011 Board of Directors: Open Positions A Call for Service

Members interested in becoming more involved in AIA Orlando are invited to run for the following Board of Director positions. Interested members should contact a current Board Member or the AIA Orlando office by August 23rd.

Vice President/ President Elect (3-year term/President/Past President in following years)

- . General duties of Board member
- . Assumes Presidency if vacancy occurs prior to term.
- . Member of Executive Committee.
- . Assumes office of President in subsequent year.
- . Attends Grassroots Conference in Washington DC (President Elect).
- . Attends National Convention (President).
- . Coordinates planning process for subsequent year.

Secretary (2 year term)

- . General duties of Board member.
- . Member of the Executive Committee.
- . Takes minutes at monthly board meetings.
- . Manages membership committee for both retention & recruitment efforts.
- . Signs as authorized Chapter representative on documents as needed.

(1 position) State Director (2-year term)

- . General duties of Board member.
- . Attends the Florida Association/AIA Board of Directors meetings, representing Orlando Chapter.
- . Becomes familiar with issues affecting profession at the state, local and national levels.
- . One position elected annually. Terms staggered.

(1 position) State Director (2 year term)

- . General duties of Board member.
- . Attends the Florida Association/AIA Board of Directors meetings, representing Orlando Chapter.
- . Becomes familiar with issues affecting profession at the state, local and national levels.
- . One position elected annually. Terms staggered.

(1) Chapter Director (Awards & Recognition) (2-year term)

- . General duties of Board member.
- . Manages Design Awards program planning for the Chapter (Entries, Jury, Gala,).
- . Holds regular committee meetings

(1) Chapter Director (Outreach & Govt. Affairs) (2-year term)

- . General duties of Board member.
- . Acts as liaison to the public & govt. affairs committee
- . Handles public outreach requests for speakers, special events & promoting the chapter.

Emerging Professional/YAF Director (1-year term / non-voting position)

- . General duties of Board member.
- . Plans and schedules all YAF Meetings & Events
- . Helps assist the ARE/IDP Committee with coordinating seminars.
- . Assists associate/intern members with information for IDP.

Professional Allied Director (1-year term / non-voting position)

- . General duties of Board member.
- . Help coordinate the Annual AIA Orlando Design Party.
- . Assists membership committee in recruiting new Allied members.
- . Acts as liaison to allied industry organizations, such as SAA, ABC, AGC.
- . May assist programs committee.

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___ Yes, I would like to be elected to the AIA Orlando Board of Directors.
I am interested in the following position:

___ Pres. Elect:	President Elect 2011, President 2012
___ Secretary:	2-year term, ends 2012
___ State Director:	2-year term ends 2012
___ State Director:	2-year term ends 2012
___ Chapter Director Awards:	2-year term ends 2012
___ Chapter Director Outreach:	2-year term ends 2012
___ Associate Director:	1-year term ends 2011
___ Allied Representative:	1-year term ends 2011

Name _____
Firm _____
Phone _____
E-mail _____

My previous leadership experience and/or involvement, along the reason I wish to serve are as follows:

