

## **Christopher Highfield, AIA, NCARB**

4245 Enders Street, Apt. #204, Orlando, FL 32814

Phone: (407) 446-4137

Email: [highfield@me.com](mailto:highfield@me.com)

### **Overview**

Over 15 years of experience in a wide variety of projects with complex program requirements. Ability to work closely with multi-disciplined project team members to coordinate tasks and meet extensive project goals. Strong analytical skills to estimate and manage action items, resolve problems and conflicts and arrive at solutions. Direct knowledge and experience as a Project Architect with strong technical skills and design background.

### **Professional Experience**

#### **PROJECT ARCHITECT**

**HuntonBrady Architects**

**September, 2006 - April, 2009**

**Orlando, Florida**

- Joined HuntonBrady Architects after preference for returning to healthcare architecture
- Responsible for assisting the Project Manager with communication to the client, consultants and contractors through each phase of multiple projects.
- Provided leadership to production staff, project analysis and organization.
- Coordinated of design decisions with consultants to meet the best needs of the client.
- Completed registration for the State of Ohio and the State of Florida, and presently NCARB Certified. Actively pursuing LEED AP Certification and a PMI Certification.
- Involved in meetings with clients, consultants and staff to resolve coordination issues
- Managed meeting minutes, action item lists, and reviews project budgets and project schedules with the Project Manager.
- Observed construction for conformance to documents during Construction Administration and met with AHCA inspectors in DD and CD Stand-Up Reviews and Construction Final Inspections.
- Knowledge base of the 2007 FBC, 2006 AIA Guidelines for Design and Construction of Healthcare Facilities, NFPA code, including Life Safety Code 101 and USP 797.
- Developed a Room Environment Database with the use of Microsoft Access in order to maintain architectural, mechanical, electrical, interior & equipment elements.

#### **PROJECT COORDINATOR**

**KZF Architects, LLC**

**September, 2005 - September , 2006**

**Orlando, Florida**

- Responsible for the development, coordination and management of project documents.
- Coordinated with clients, engineers to develop design documentation for various facilities, including a business college addition, hazardous material testing facility, campus police station addition, chamber of commerce and preventive medicine group facility.
- Completed code reviews and specifications to meet the client's campus standards.

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### **PROJECT COORDINATOR Karlsberger Architects**

**July, 2003 - September , 2005  
Columbus, Ohio**

- Coordinated the development and management of project documents for various renovations projects and additions to facilities of two healthcare clients in Ohio, with project budgets ranging from \$500,000 to \$12,000,000
- Completed code reviews and project specifications to meet the OBC, Guidelines and Life Safety Code 101 requirements.
- Supervised small projects as needed to aid the Project Manager.
- Developed interest in focusing on healthcare renovation projects.

### **TECHNICAL DOCUMENT SPECIALIST Steed Hammond Paul Architects**

**June, 2000 - May, 2003  
Columbus, Ohio**

- Prepared construction documents and provided coordination for several educational projects including media center additions, a new high school and middle school renovation
- Prepared presentation drawings for the Project Manager
- Conducted code research to maintain project design remained compliant with the Ohio School Facility Commission and OBC.
- Technical document specialist and detailer of special areas within public areas of large educational projects.
- Construction administration for small projects and reviewed shop drawings and RFI's.

### **ARCHITECTURAL INTERN Cole + Russell Architects**

**October, 1998 - June, 2000  
Cincinnati, Ohio**

- Developed construction documents of multi-family communities in various states.
- Designed schematic architectural site plans of multi-family communities for the client, including coordinated site lighting and civil requirements.

### **ARCHITECTURAL INTERN Casler, Tokarsky Architects and Associates**

**September 1995 - September, 1998  
Cincinnati, Ohio**

- Created construction documentation for various projects ranging from single and multi family residential to commercial and healthcare renovation projects.

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### **Other Experience and Professional Activities**

**AHCA Seminar, Orlando, FL (Fall, annually)**, Annually attend the Florida Agency for Healthcare Administration Seminar lectures.

**University of Kentucky, Summer Internship (July-August, 1993)**, Architectural Internship in California for six weeks from San Francisco to San Diego.

### **Education**

**UNIVERSITY OF KENTUCKY, COLLEGE OF ARCHITECTURE**  
**Bachelor of Architecture**

Barnette and Bagely Architects Design Scholarship  
Clyde R. Carpenter Design Scholarship  
College of Architecture - Architectural Book Award

**August, 1989 - May, 1994**  
**Lexington, Kentucky**

### **Licensing**

**Registered Architect, State of Florida, 2008**  
**Registered Architect, State of Ohio, 2007**

**License # AR-94396**  
**License # ARC-0714375**

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## Project List

### Institutional Projects

<b>Viera Hospital</b>	Viera, Florida
Project Architect of a 262,000 sq. ft, five story, 84 bed hospital with surgery, imaging, observation, laboratory, pharmacy and emergency department suites.	
<b>Palms West Pharmacy Relocation</b>	Palms West, Florida
Project Architect for a pharmacy relocation project to an existing PACU suite within the Palms West Hospital facility. Pharmacy needed to meet and upgrade to new code requirements by complying with USP 797.	
<b>Endoscopy Renovation, Cape Canaveral Hospital</b>	Cape Canaveral , Florida
Project Architect to a multi-phased renovation project in an existing endoscopy suite for a new clean scope room and offices.	
<b>Offsite Outpatient Pain Management / Hyperbaric Renovation</b>	Palm Bay, Florida
Project Architect of multi-person hyperbaric chamber facility renovation with exam rooms and waiting area.	
<b>Dublin Hospital</b>	Dublin, Ohio
Project Coordinator and team member to a new 280,000 sq. ft hospital located in Dublin, Ohio.. Researched special areas, including MRI equipment phasing and Surgery suite.	
<b>ED Renovation, Wooster Community Hospital</b>	Wooster, Ohio
Project Coordinator to a 23 bed multi-phased renovation project to an existing community hospital. Department converted from an open bed exam area, to 19 private patient rooms and 4 fast track exam rooms. Additional staff locker room area was also provided.	
<b>OR Renovation, Holzer Medical Center</b>	Gallipolis, Ohio
Project Coordinator to a multi-phased two room OR renovation for Holzer Medical Center. Project required new air handler unit to feed the OR suite from the roof deck above.	
<b>Holzer Cancer Center</b>	Gallipolis, Ohio
Project Coordinator and team member to a 15,000 sq. ft new two-story Cancer Center with infusion space and linear accelerator room, including offices, exam rooms and waiting area.	

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### Educational Projects

<b>University of Central Florida, College of Business</b>	Orlando, Florida
Project Coordinator to an Einstein Brother's Bagels Food Service addition to the College of Business at UCF.	
<b>University of Central Florida, Petrobras Facilities Research</b>	Orlando, Florida
Project Coordinator of an H-3 Hazardous occupancy crude oil research facility for UCF.	
<b>Marion Harding High School</b>	Marion, Ohio
Team member during design development and construction documents for a 280,000 sq. ft new high school with two gymnasiums, a media center and cafeteria.	
<b>Shawnee High School - Media Center Addition</b>	Springfield, Ohio
Project Coordinator to a 15,000 sq. ft media center addition and classroom renovation project with storefront replacement.	

### Other Projects

<b>Longwood Alternative Medicine Group Addition</b>	Longwood, Florida
Project Coordinator in for a two-story addition to an alternative medicine business in the historical business district of Longwood.	
<b>City of Winter Park Chamber of Commerce and Welcome Center</b>	Winter Park, Florida
Project Coordinator of a two-story 30,000 sq ft CMU and stucco building for the City of Winter Park.	
<b>Jackson MOB Renovation</b>	Jackson, Ohio
Project Coordinator of a 4,500 sq. ft interior renovation project to a medical office building suite.	
<b>Duke Realty</b>	Cincinnati, Ohio
Miscellaneous tenant space renovation projects at various locations ranging from office buildings to mixed used facilities.	
<b>Tri-Health Bethesda</b>	Cincinnati, Ohio
Miscellaneous medical office building tenant space projects.	